

## 35th Annual Christmas Gift Alley



First United Methodist Church Pearland

November 7<sup>th</sup> and 8<sup>th</sup>, 2008  
10am-5pm

Dear Vendor:

This year Gift Alley will be held on **November 7 – 8, 2008**. We'd love to see everyone back this year!

Enclosed you will find the Contract, Application and Rules for Gift Alley 2008. Please completely fill out the Application, Contract and Rules and return with the signature page of the Rules to the address below marked to the attention of ***Gift Alley Coordinator***. Please also include at least **3 pictures** of the items you are selling (**regardless if you are a past vendor**) and a check made payable to FUMC Pearland. If I don't receive your money, application packet and photos by **Thursday, July 31, 2008**, your space (if you are a former vendor) will be forfeited.

**All vendors are required to donate one \$20.00 item of their merchandise to First United Methodist Pearland for a silent auction. The item will be collected during the hours of check-in, and no later than 9:00 a.m., on Friday, November 7th.**

***If you are a past vendor, I will do my best to assign you last year's booth space. If there are spaces available after the deadline where you wish to move, I can move you based on when I receive your packet.***

**Remember to return ALL of the following:**

1. Signed 2008 Contract
2. Completed Application
3. Signature Page of Rules
4. 3 Pictures
5. Payment (for booth space made payable to *FUMC Pearland*)

We appreciate your cooperation and pray that you will be blessed with much success at Gift Alley 2008!

Jenny Dugas  
Gift Alley Coordinator  
Office (713) 255-5103  
Mobile (713) 819-0399  
jdugas@scfpartners.com

**Christmas Gift Alley  
2008 Contract**

**WHEN:** November 7 – 8, 2008 (Friday and Saturday)  
**WHERE:** 2314 North Grand Blvd., Pearland, Texas 77581  
**TIME:** 10:00 am to 5:00 pm both days

Upon receipt of this signed application packet, pictures, silent auction item and payment, **First United Methodist Church Pearland** will authorize you to sell your merchandise at the Christmas Gift Alley to be held at 2314 North Grand Blvd. Pearland, Texas 77581 on the above dates. Please make checks payable to **FUMC Pearland** (DO NOT SEND CASH), mark to the attention of **Gift Alley Coordinator** and mail to the above church address.

The First United Methodist Church Pearland will not be responsible for any loss or damage to the Exhibitor's merchandise from any cause whatsoever during the Gift Alley hours or for merchandise which may be left overnight; including, travel to and from the church, moving into or away from exhibit areas, and setting up or maintaining exhibits prior to, during or subsequent to Gift Alley. The First United Methodist Church Pearland will not be liable to Exhibitor, any employee or guest of Exhibitor, or any member of the public for any physical or personal injury suffered by any such party while on or in the premises covered by this permit.

This contract and signed copy of the Gift Alley Rules will be kept on file. You will receive confirmation and parking permit upon receipt of completed and signed application packet, booth payment and photos.

If you have any questions please contact Jenny Dugas at (713) 819-0399 or leave a message and I will return your call as soon as possible. **My email address is [jdugas@scfpartners.com](mailto:jdugas@scfpartners.com).**

**Check, pictures, application, signed contract and signed copy of rules must be received no later than Thursday, July 31, 2008 or you will lose your space.**

**Each vendor is advised to obtain all permits necessary to do business in the city of Pearland, Brazoria County. These permits should be at your booth at all times.** Please check with the City of Pearland if you have any questions concerning these permits. It is also recommended you have a Texas State Sales Tax certificate (you can get this online at <http://www.window.state.tx.us/taxpermit/>).

**Initial:**\_\_\_\_\_

**Your signature below indicates you will adhere to this contract and that you have read and will abide by the Gift Alley Rules.**

\_\_\_\_\_  
**Signature**

\* Throughout this application packet "Exhibitor" and "Vendor" are used interchangeably to refer to the person(s) signing above.

*Last Name* \_\_\_\_\_

*Location* \_\_\_\_\_

*Check* \_\_\_\_\_

*Requests* \_\_\_\_\_

*Donation* \_\_\_\_\_

### **Application Form**

**EXHIBITOR: PLEASE PRINT LEGIBLY & COMPLETELY.** Only applicants that have completely filled out this form, **and have included payments and pictures**, will be eligible to participate.

#### **\* REQUIRED INFORMATION**

\*Name: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

\*Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**License Plate Number:** \_\_\_\_\_

**\*Type of items to be sold:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Handmade:** \_\_\_\_\_

**\*Market/Factory:** \_\_\_\_\_

\*Please indicate number of spaces desired:

\_\_\_\_\_ Indoor (old building, MFC)      6' Table      \$75.00 / 2 days

\_\_\_\_\_ Outside      10' x 10' Space      \$85.00 / 2 days

\_\_\_\_\_ Indoor (new building, FLC )      8' x 10' Space      \$125.00 / 2 days

\_\_\_\_\_ SAR (new building)      8' x 10' Space      \$110.00 / 2 days

\_\_\_\_\_ Mini (new building, foyer & hall)      6' Table      \$95.00 / 2 days

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Silent Auction Item:** \_\_\_\_\_

- **Required information**